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“THE BUTTERFIELD SCHOLARSHIP” SCHEME & CRITERIA 2021 - 2022

Features of the scheme

- **Circuit will provide a total pupillage award of up to £17,600 for a pupil in a qualifying set. Circuit will grant up to two such awards for pupils in different sets.**

- The total award will comprise the following:

- **£8,800 award to be paid in the first 6 months.**

The £8,800 will be paid in £1,466.67 monthly instalments.

- **Guaranteed earnings of £8,800 in the second 6 months.**

Circuit will top up fees received up to the value of £1,466.67 per calendar month on submission of Chambers documentation confirming fees received. Fees received are gross of any chambers rent that may be levied.

If the Butterfield Scholar receives fees in excess of £1,466.67 in any given month, no top up payment will be made by Circuit. Circuit will not seek to take back any funds in the event the Butterfield Scholar receives fees in excess of £1,466.67 in any given month.

- **Free place on Western Circuit Pupillage Training Courses**

- It is the individual set's responsibility that the Butterfield Scholar receives remuneration sufficient to meet the regulatory requirements in force at the given time. The successful chambers are encouraged to complement the Scholarship funding so as to ensure that parity is achieved between the Butterfield Scholar's remuneration and that of other pupils within chambers.
- Administration of the scheme is via the circuit officers reporting to the main circuit committee.
- Chambers may apply providing they meet the qualifying criteria enabling them to take on a pupil or additional pupil for the award. The Butterfield Scholarship is designed to create a pupillage where one would not otherwise be offered.
- The circuit officers determine the qualifying criteria and are responsible for making a recommendation to determine the recipient of the award. The Committee will approve such criteria and the final determination of the award. In the absence of agreement, the Leader of the Circuit casts the determining vote.

- Chambers qualifying for the scheme are to advertise and recruit their pupil via their ordinary selection process. This selection process must be equality and diversity compliant and must meet the minimum regulatory requirements prescribed at the given time.

Qualification

- Circuit retain the discretion to apply broad principles in considering the application of the award. The committee will have in mind Circuit's wish for the publicly funded Bar to continue to thrive on Circuit and the desirability of having pupils in all areas of Circuit.

Core principles

- the funding is not to subsidise an existing pupillage but to create an additional pupillage within a set of Chambers;
- Chambers must be within the Western Circuit;
- the pupil is to be supervised by a Circuiteer or Circuiteers undertaking predominantly publicly funded work;
- Chambers must comply with all the statutory and regulatory obligations governing the management of pupils as set out by the Bar Council, BSB and COIC;

Application & Award Procedure

- Application is to circuit junior using the application form (appendix 1).
- The application form is available by download and upon request from the circuit office.
- The application process coincides with the process of advertisement and recruitment of the BSB approved pupillage scheme.
- An application for the scholarship can be made in the same year, or in the preceding year to the expected start date of the pupillage.
- Chambers applying are required to:-
 - complete the application form;
 - provide any further information requested circuit;
 - attend before the circuit officers if requested to do so.
- Any appeals relating to the conduct of circuit officers deciding the applications and/or their decision may be referred to the Committee and shall be managed by the Leader.

Any further information or questions may be emailed to the Circuit Junior, jodie.mittell@3pb.co.uk.